

PACK 56 EMERGENCY PROCEDURES

Emergency Trained Members in Pack 56:

Andy Bull – first aid

Patricia Campodonico – CPR and first aid

Ross Earl – first aid

Rebecca Ellis – CPR and first aid

Susan Key – CPR and first aid

Jason Kosewick – first aid

Shane Miller – first aid

Gary Smith – CPR and first aid

Extreme Weather Condition Procedures for a Pack Meeting:

If the sirens begin to alert the people of Collierville of extreme weather conditions, the pack should immediately stop the meeting and calmly file out of the gym to the hallways on either side of the gym.

Procedures for a pack meeting are for the pack leaders to immediately make sure everyone is calm and take charge of their dens; Scouts, parents and siblings of boys in their dens.

If things get to a point of panic, all den leaders should have whistles and should use them.

Den leaders should file their dens into the hallways where they will then sit down against the walls. Families should be kept together at all times.

Tiger and Wolf dens should make a right out of the gym and use the hallway located there. Bear and Webelo dens should make a left out of the gym and use the hallway there.

People will stay in the hallways until the sirens stop going off. Then two leaders (Jason Kosewick and Rebecca Ellis; if one is not in attendance Greg Denzer will fill in) will leave the hallways to see if things are safe for everyone.

If things are safe, the meeting will be ended and everyone must return home. Clean-up will be done by den leaders the next day.

If things are unsafe, emergency personnel should be called immediately.

Extreme Weather Condition Procedures for a Den Meeting:

If the Collierville sirens begin to go off during a den meeting alerting extreme weather, the den leader will immediately stop the meeting and make sure everyone remains calm; Scouts and any parents in attendance. If panic begins to arise, they should not hesitate to use their whistle.

They will then file everyone out of the room into the two downstairs restrooms, keeping families together at all times.

The den can be split into both restrooms if there are four adults in attendance (two in each restroom), due to the two deep leadership rule. If there are only two adults in attendance, the den must go into one restroom or seat themselves against the hallway if it looks like it will be too crowded in one restroom.

Once the sirens stop going off, the den leader will check for the den's safety and if he/she finds that things are safe, the meeting will be ended immediately and everyone must go home.

Den leaders will have a phone tree in place to contact parents to come and pick up their boys.

The den leader will return to the church the next day for clean-up if necessary.

If things are unsafe, emergency personnel should be called immediately.

Earthquake Procedures for a Pack or Den Meeting:

If we should experience an earthquake, everyone should immediately get next to a table, chair or another piece of bulky furniture.

During the earthquake, as large pieces of debris fall on top of furniture, the furniture compacts leaving people who hide underneath crushed.

However, if you curl up laying down in the fetal position next to a piece of furniture, when it compacts a triangle is formed, sometimes called "The Triangle of Life."

Fire Procedures for a Pack or Den Meeting:

If someone notices a fire has started in the church during a pack or den meeting, they must immediately pull the fire alarm.

Once the fire alarm has sounded during a pack meeting, ONE PERSON AND ONE PERSON ONLY is designated to call 911. We can't have tons of people calling this service telling them about a fire at the church in severe panic.

During a pack meeting, the person designated to call will always be the Cubmaster. In this case, Jason Kosewick will take this duty. If he is absent, the role of the 911 caller will go to Rebecca Ellis, Tiger Den Leader. If both are absent, the duty will go to Greg Denzer, Wolf Den Leader.

Den leaders are responsible for gathering their pack; Scouts and families of Scouts; and ensuring they immediately leave the church through the front door in a calm and mannerly way.

If a state of panic arises, den leaders should use their whistles as loud as possible to attempt to make them heard over the fire alarm.

Once out of the church doors everyone should calmly walk to the end of the parking lot; as far away from the church as possible. Dens and especially families within those dens should remain together, so leaders can assess whether everyone made it out safely.

If someone did not, NO ONE should return inside the church to look for them. This is a job for trained emergency personnel who have the right equipment for dealing with fires.

Walking out of the church, the Tiger Den should head as far left to the end of the lot, the Wolf Den next to the Tigers, the Bear Den next to the Wolves, and the Webelos next to the Bears.

Trained CPR and first aid members of the pack should walk around to see if their help is needed after assessing their dens. Trained pack members should always keep a stocked first aid kit in their vehicles for instances such as these, as we will not have time to get the pack first aid kit from the attic.

The pack will stay calmly outside in their designated areas, while we wait for emergency services for further instruction.

Cell phones (whether calling or answering a call or texting) should not be used at this time because the distraction can take away from instructions from emergency personnel or pack leaders.

A den meeting is quite similar during a fire situation as a pack meeting.

Once the fire alarm is sounded, ONE PERSON is designated to call 911; that person is always the den leader.

While on the phone with 911, the den leader and assistant den leader should lead the den and families out the front door of the church in a calm, but rapid manner and get to the back of the parking lot; as far away from the church as possible.

As always, if panic arises, den leaders may use their whistles.

The den leader should always know who is in attendance at their meetings, so at this point they can assess whether their den and families made it out safely.

If someone did not, NO ONE should return inside the church to look for them. This is a job for trained emergency personnel who have the right equipment for dealing with fires.

If someone in the den is CPR or first aid trained and someone needs medical attention, they should use their training on this person until emergency services arrive. Trained pack members should always keep a stocked first aid kit in their vehicles for unfortunate events such as this.

Again, no cell phones can be used in any way due to their distraction.

Terrorist Procedures for a Pack or Den Meeting:

If a terrorist or someone else wielding a gun in a violent way barges into a pack or den meeting, everyone should put their heads down and listen to their instructions carefully.

NO CELL PHONES SHOULD BE USED TO CALL 911!!

If hostages are taken, or people are injured, this will be taken care of once the terrorist(s) leave. Until then, everyone needs to remain calm and where they were or where the terrorist(s) told them to go.

Procedures for a Pack or Den Meeting if someone is injured:

For a minor injury (cut, scrape, minor burn, etc.) this should be treated by one of the pack's trained first aid members. They will assess the wound while someone goes to the church attic to retrieve the pack's first aid kit. The first aid kit is in a clear, plastic box with a red lid and is located on the top shelf to the left. It has Pack 56 written on the side of it in black marker.

Once the first aid caregiver has the first aid kit, they will take care of the wound properly and determine whether the boy's parents need to be called, that is if they are a Scout and their parents are not present.

The parents will decide if they want to come and pick up their son, or if they are at the meeting, they will decide if they want to take him home.

For a major wound like a gash needing stitches, head injury, broken bone, etc. the same procedures will be taken, except an ambulance must be called. Again, only ONE PERSON will dial 911.

For a pack meeting, this is to be the Cubmaster, Jason Kosewick. If he is not present, Rebecca Ellis will fill in. If she is not present, Greg Denzer will fill in.

For a den meeting, this will be the job of the den leader, secondly the assistant den leader.

If the parents are not in attendance, they must be called AFTER the 911 call is made.

The first aid trained members of the pack are to stay by the victim at all times checking for blood loss, unconsciousness and shock and treating as necessary until emergency personnel arrives.

And very importantly, there should be duplicate copies of everyone's medical forms; parts A and B. One for the Cubmaster and one to be kept in the first aid kit at all times.

This is important so EMTs will be alerted to allergies, medications the patient is taking and other background history, such as surgeries, etc.

The meeting should then adjourn.

Procedures for a Pack or Den Meeting if someone is ill:

If someone has a headache or stomachache and wants to go home, parents are called to pick them up or if parents are in attendance they take them home.

If someone vomits, has diarrhea, or a fever of 100 degrees or higher, they must go home.

If a Scout or parent passes out for no reason, has a seizure, or goes into cardiac arrest, etc., CPR and first aid trained members must immediately take action. Someone must get the first aid kit and check their medical record and the Cubmaster will call 911 right away.

Parents are called AFTER the 911 call.

If the person doesn't appear to be breathing, a finger swipe must be performed and CPR administered, trading off quickly between other CPR trained members, so the quality of the CPR remains intact.

This will continue until the patient is breathing on his/her own again or until emergency personnel arrives.

Once emergency personnel arrive, they will be told about anything important on the medical record and take the patient to the emergency room.

The meeting should then adjourn.

Procedures for a Pack or Den Meeting if someone is poisoned:

Find out what substance was swallowed and if the meeting is a pack meeting, Jason Kosewick is responsible for calling the poison control hotline at 1-800-222-1222 and Rebecca Ellis will call 911. First aid and CPR certified members need to stay by the victim to monitor for basic first aid needs and/or CPR until emergency personnel arrives.

The only difference between protocols for a pack and den meeting are the emergency callers. The den leader will call poison control and the assistant den leader will call 911.

AFTER these calls are made, parents are called.